

# Annual Return 2008 (Online)



## PLAS MADOC COMMUNITIES FIRST

**Charity Number: 1099375**

**Submitted on 27 January 2009**

Some of the information you give in this form will become publicly available on the Register of Charities in accordance with the Charities Act 1993, as amended by the Charities Act 2006. These fields are marked - P

This form shows the information you have entered through the Annual Return 2008 Online.

**The Annual Return was submitted online by MR ANDREW CHARLES BUNNING on 27 January 2009. You do not need to send us a signed copy once the document has been submitted.**

## PART A - Charity Information

### A1 - FINANCIAL YEAR

This Annual Return should be completed for financial years ending on or after 1<sup>st</sup> January 2008.

Financial year start - P:	01 April 2007
Financial year end - P:	31 March 2008
Next financial year end:	31 March 2009

### A2 - INCOME AND EXPENDITURE

This shows your charity's income and expenditure for the financial year shown at A1. PLEASE NOTE THESE FIGURES ARE ROUNDED TO THE NEAREST POUND.

Income - P:	£739,871
Expenditure - P:	£693,304

## A3 - CHARITY CONTACT

The contact details for your charity are printed below.

Your current contact is an: Individual

Title:	MR
Personal Names:	ANDREW
Family Name:	BUNNING
Suffix:	
Your contact details as shown on the Register of Charities are - <b>P</b> :	MR ANDREW BUNNING

## A4 - EMAIL FOR CHARITY COMMISSION USE

This is an address that will only be used by the Commission for contacting the charity, for example when issuing a password for our online services or for mailing reminders.

Your current email address for Commission use:      [andy.bunning@plasmadoc.org](mailto:andy.bunning@plasmadoc.org)

## A5 - EMAIL FOR PUBLIC DISPLAY

This is a public address that will be displayed on the Register of Charities.

Your current public email address - **P**:      [andy.bunning@plasmadoc.org](mailto:andy.bunning@plasmadoc.org)

## A6 - CHARITY WEBSITE

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - **P**:      [www.plasmadoc.org](http://www.plasmadoc.org)

## A7 & A8 - CURRENT AND NEW INDIVIDUAL TRUSTEES

Printed below is the list of trustees who are individuals that we currently hold for your charity. The information supplied reflects the trustee body when the form is completed.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee.

The names of any trustees with an incomplete set of details will not be recorded on our Register of Charities.

We publish only the names of trustee on the Register. We do not make other personal details publicly available. The Commission may email trustees who have given us a personal email address with important updates about trusteeship from time to time. Your charity has told us that their trustees **wish to receive these updates**.

**Trustee 1**

Title: MR  
Personal Names: ALVIN OWEN  
Family Name: EVANS  
Suffix:  
Preferred Name - **P**: MR ALVIN OWEN EVANS  
Chair of the Charity - **P**: NO

**Trustee 2**

Title: MR  
Personal Names: BRIEN  
Family Name: POWELL  
Suffix:  
Preferred Name - **P**: MR BRIEN POWELL  
Chair of the Charity - **P**: NO

**Trustee 3**

Title: MR  
Personal Names: MARK ROBERT  
Family Name: LEATHER  
Suffix:  
Preferred Name - **P**: MR MARK ROBERT LEATHER  
Chair of the Charity - **P**: YES

**Trustee 4**

Title: MR  
Personal Names: PAUL  
Family Name: BLACKWELL  
Suffix:  
Preferred Name - **P**: MR PAUL BLACKWELL  
Chair of the Charity - **P**: NO

**Trustee 5**

Title: MRS  
Personal Names: FELICITY  
Family Name: HUGHES  
Suffix:  
Preferred Name - **P**: MRS FELICITY HUGHES  
Chair of the Charity - **P**: NO

**Trustee 6**

Title: MR  
Personal Names: SCOTTE WARREN  
Family Name: GRIFFITHS  
Suffix:  
Preferred Name - **P**: MR SCOTTE WARREN GRIFFITHS  
Chair of the Charity - **P**: NO

### **Trustee 7**

Title:	DR
Personal Names:	TONY
Family Name:	DOWNES
Suffix:	
Preferred Name - <b>P</b> :	DR TONY DOWNES
Chair of the Charity - <b>P</b> :	NO

### **A9 - CORPORATE TRUSTEE**

Your charity has no corporate trustees.

### **A10 - AREA OF OPERATION IN ENGLAND AND WALES**

Shown below is the area in England and Wales that we currently hold for your charity - **P**.

1 WREXHAM

### **A11 - AREA OF OPERATION OUTSIDE ENGLAND AND WALES**

Your charity has not specified any countries of operation outside England and Wales.

### **A12 - CHARITY ACTIVITIES**

Your charity has given us the following brief description of its current activities - **P**.

To promote the Welsh Assembly Governement Communities First Programme for the estate of Plas Madoc

### **A13 - CHARITY'S MAIN BANK/BUILDING SOCIETY ACCOUNT**

Below are the current details we hold about your main bank or building society account. Account details are not available to the public. For security purposes we have not printed the full account number.

Bank Name:	HSBC BANK PLC WREXHAM HIGH STREET
Sort Code:	40-47-26
Account Number:	****4831
Bank Account Name:	PLAS MADOC COMMUNITIES FIRST

### **A14 - CHARITY CLASSIFICATION**

Printed below are the details we currently hold for your charity.

**WHAT** your charity sets out to do - **P**:

✓	101 General Charitable Purposes
✓	102 Education/Training
✓	103 Medical/Health/Sickness
	104 Disability
✓	105 Relief of Poverty
	106 Overseas aid/Famine relief
✓	107 Accommodation/Housing
	108 Religious activities
✓	109 Arts/culture
✓	110 Sport/recreation
	111 Animals
✓	112 Environment/Conservation/Heritage
✓	113 Economic/Community development/Employment
	114 Other charitable purposes

**WHO** your charity helps - **P**:

✓	201 Children/Young people
✓	202 Elderly/Old People
✓	203 People with disabilities
	204 People of a particular ethnic or racial origin
	205 Other charities/Voluntary bodies
	206 Other defined groups
✓	207 General public/Mankind

**HOW** your charity operates - **P**:

	301 Makes grants to individuals
✓	302 Makes grants to organisations
	303 Provides other finance
✓	304 Provides human resources
✓	305 Provides buildings/facilities/open space
✓	306 Provides services
✓	307 Provides advocacy/advice/information
	308 Sponsors or undertakes research
✓	309 Acts as umbrella or resource body

## DATA PROTECTION

Any information you provide to us will be held securely and in accordance with the rules on data protection. Your personal details will be treated as private and confidential and safeguarded and not disclosed to anyone unconnected with the Charity Commission unless you have consented to its release, or in certain circumstances where:

- we are **legally** obliged to do so;
- disclosure is deemed by the Commission to be **necessary** for the proper discharge of our statutory functions; or
- disclosure is deemed by the Commission to be **necessary** in compliance with our function as regulator of charities; or
- disclosure to a relevant public authority is deemed by the Commission to be both a **necessary** disclosure and subject to an **overriding public interest**.

We will ensure that any disclosure made for this purpose is proportionate, considers your right to privacy and is dealt with fairly and lawfully in accordance with the Data Protection Principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any Information however stored, about identifiable living individuals. As a 'data controller' under the Act, the Charity Commission must comply with its requirements.

## PART B - Financial Information

The information below shows the figures you have provided to the Commission from your charity's accounts.

These answers are based on **consolidated accounts**.

### B1 - RESOURCES

#### Incoming resources

B1.1 Voluntary income - **P**:

£ 1,825

B1.1a Legacies - **P**:

£ 0

B1.1b Endowments received - **P**:

£ 0

B1.2 Activities for generating funds - **P**:

£ 11,954

B1.3 Investment income - **P**:

£ 5,755

B1.4 Incoming resources from charitable activities - **P**:

£ 720,337

B1.5 Other incoming resources - **P**:

£ 0

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**B1.6 Total incoming resources - P:**

**£ 739,871**

#### Resources expended

B1.7 Costs of generating voluntary income - **P**:

£ 0

B1.8 Fundraising trading costs - **P**:

£ 0

B1.9 Investment management costs - **P**:

£ 0

B1.10 Costs of charitable activities - **P**:

£ 690,139

B1.10a Grants to institutions - **P**:

£ 0

B1.11 Governance costs - **P**:

£ 3,165

B1.12 Other resources expended - **P**:

£ 0

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**B1.13 Total resources expended - P:**

**£ 693,304**

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### B2 - OTHER RECOGNISED GAINS/LOSSES

B2.1 Revaluations of tangible fixed assets - **P**: B2.3 Gains/losses on investment assets - **P**:

£ 0

£ 0

B2.2 Actuarial gains/losses on defined benefit pension schemes - **P**:

£ 0

## B3 - ASSETS AND LIABILITIES

B3.1 Total fixed assets - <b>P</b> :	B3.7 Total fixed assets (at start of year) - <b>P</b> :
£ 177,615	£ 144,000
B3.1a Fixed asset investments - <b>P</b> :	B3.7a Fixed asset investments (at start of year) - <b>P</b> :
£ 0	£ 0
B3.2 Total current assets - <b>P</b> :	
£ 309,556	
B3.2a Current asset investments - <b>P</b> :	
£ 0	
B3.2b Cash - <b>P</b> :	
£ 293,678	
B3.3 Creditors due within one year - <b>P</b> :	B3.8 Endowment funds - <b>P</b> :
£ 134,678	£ 0
B3.4 Long-term creditors and provisions - <b>P</b> :	B3.9 Restricted funds - <b>P</b> :
£ 0	£ 166,958
B3.5 Pension fund assets/(liabilities) - <b>P</b> :	B3.10 Unrestricted funds - <b>P</b> :
£ 0	£ 185,535
<b>B3.6 Total net assets/(liabilities) - P:</b>	<b>B3.11 Total funds - P:</b>
<b>£ 352,493</b>	<b>£ 352,493</b>

## B4 - ADDITIONAL INFORMATION

B4.1 Support costs - <b>P</b> :	B4.4 Number of full-time equivalent employees - <b>P</b> :
£ 654,144	26
B4.2 Depreciation charge for year - <b>P</b> :	B4.5 Number of UK volunteers (optional) - <b>P</b> :
£ 39,160	30
B4.3 Level of reserves - <b>P</b> :	
£ 352,493	

## REPORTING SERIOUS INCIDENTS

Incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation should be reported to the Commission as soon as possible.

If any of the serious incidents listed below have occurred since your last return, you should notify the Commission immediately if you have not already done so.

### SERIOUS INCIDENTS

- Significant fraud or theft or loss of funds.
- Significant sums of money or other property donated to the charity from an unknown or unverified source.
- The charity (including individual staff or trustees or both) has a known or alleged link to a proscribed organisation or to terrorist or other unlawful activities.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity.
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to.
- Beneficiaries have been or are suspected of being abused or mistreated.
- The charity has been subject to a criminal investigation or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are mainly concerned about criminal or unlawful activity, or very serious incidents about a charity that may affect its funds, property, beneficiaries or reputation. Some of the incidents listed may not actually be criminal, but do suggest risks of potential criminal activity or other risks which, if they became reality, would cause serious harm to the charity.

### LEGAL OBLIGATION

Trustees must provide information about serious incidents as part of the charity's Annual Return. Failure to do so will be regarded as a breach of legal requirements.

## ADVICE FOR THE TRUSTEES AND MANAGERS OF PLAS MADOC COMMUNITIES FIRST

The following Guidance may be useful for your trustees. To view these publications, please visit our website at [www.charitycommission.gov.uk/publications](http://www.charitycommission.gov.uk/publications). If, after reading the guidance you require assistance or feel there is a matter on which you would benefit from advice, please call Charity Commission Direct on 0845 3000 218.

### Trusteeship

#### [CC30 Finding New Trustees](#)

A 'start to finish' guide to help charities to recruit new trustees effectively and increase the range of skills and experience on their board. **Also includes useful information on vetting trustees and the Criminal Records Bureau which may be useful to existing trustees.**

#### [CC3 The Essential Trustee](#)

This publication replaces the previous CC3, Responsibilities of Trustees, provides guidance to all trustees, and those who are about to become trustees, on what is involved in being a charity trustee.

## Working with Children and Vulnerable Adults

### [Web Guidance - Safeguarding Children](#)

Children are an especially vulnerable group and the Charity Commission is particularly concerned to stress the importance of proper safeguards within charities for the protection of children.

## Reserves

### [RS13 Tell it like it is](#)

Charities are urged to remove the mystique surrounding their reserves.

## Sound Governance

### [CC60 Hallmarks of an Effective Charity](#)

This guidance focuses on the achievements, performance and impact of an effective charity as well as the principles which the Commission expects charities and charity trustees to adhere to.

### [RS6 Milestones](#)

Looks at the issues and phases of development that are relevant to charities, also includes a checklist of standard questions for trustees to consider at various stages of development.

### [CC34 Collaborative Working and Mergers](#)

Guidance on collaborative working and mergers, highlighting both good practice and the practical help we can give.

## Activities

### [RS15 Stand and Deliver](#)

This publication presents the results of our survey on charities delivering public services, ranging from full-cost recovery to length of funding agreements. **May be useful for charities in receipt of public funding.**

## Accountancy

### [RS14 In Their Own Words](#)

The report illustrates how charities have responded in the SIR form's first year.

### [CC14 Investment of Charitable Funds: Basic Principles](#)

This sets out to explain briefly the powers and duties of charity trustees when investing charitable funds. It is intended to be an introduction to the subject for trustees and members of the general public who have little or no experience in this area. For those with a deeper interest or more experience of investment by charities we have published more on this site.

## DECLARATION

Your Annual Return was submitted online by MR ANDREW CHARLES BUNNING on 27 January 2009 .

MR ANDREW CHARLES BUNNING certified online that:

- the information provided was correct
- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no serious incidents or other matters which they should have brought to the attention of the Commission and had not done so already.

Those who give answers that they know are untrue or misleading may be committing an offence.

## CONTACT DETAILS

**Address**

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Liverpool  
L69 3BF

**Email**

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