



# Annual Return 2007 (Online)

## **PLAS MADOC COMMUNITIES FIRST**

**Charity Number: 1099375**

**Submitted on 04 April 2008**

Some of the information you have given in this form will be made publicly available in accordance with s.3(8) of the Charities Act 1993. For your information, we have marked those fields with the symbol - **P**. Full guidance on each section of the form is contained in the Guidance Notes booklet.

This form shows the information you have entered through the Annual Return 2007 Online.

**The Annual Return was submitted online by MR ANDREW BUNNING on  
04 April 2008**

## **PART A - Charity Information**

### **A1 - FINANCIAL YEAR**

This Annual Return form should be completed for financial years on or after 1st January 2007.

Financial year start - <b>P</b>	01 April 2006
Financial year end - <b>P</b>	31 March 2007
Next financial year end	31 March 2008

### **A2 - INCOME AND EXPENDITURE**

This shows your charity's gross income and total expenditure for the financial year shown at A1. PLEASE NOTE THESE FIGURES ARE ROUNDED TO THE NEAREST POUND.

Gross income - <b>P</b>	£742,963
Total expenditure - <b>P</b>	£636,110

### A3 - CHARITY CONTACT

The contact details for your charity are printed below..

Your current contact is an: individual

Title:	MR
Personal Names:	ANDREW
Family Name:	BUNNING
Preferred Name: - <b>P</b>	MR ANDREW BUNNING
Your contact details as shown on the public register are - <b>P</b>	MR ANDREW BUNNING

### A4 - CORPORATE TRUSTEE

Your charity has no corporate trustees

### A5 & A6 - CURRENT INDIVIDUAL TRUSTEES

Printed below is the list of current trustees who are individuals that we hold for your charity.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee. Trustees without a complete set of details may not be recorded on our Register of Charities.

We only publish trustee names on the Register. Other personal details are not made publicly available

The Commission may email trustees who have given us a personal email address with important updates about trusteeship from time to time. Your charity has told us that their trustees **wish to receive these updates**

#### Trustee 1

Title:	MR
Personal Names:	ALVIN OWEN
Family Name:	EVANS
Suffix:	
Preferred Name: - <b>P</b>	MR ALVIN OWEN EVANS
Chair of the Charity - <b>P</b>	NO

#### Trustee 2

Title:	MR
Personal Names:	BRIEN
Family Name:	POWELL
Suffix:	
Preferred Name: - <b>P</b>	MR BRIEN POWELL
Chair of the Charity - <b>P</b>	NO

**Trustee 3**

Title: MR  
 Personal Names: LAURENCE JAMES  
 Family Name: O'DONNELL  
 Suffix:  
 Preferred Name: - **P** MR LAURENCE JAMES O'DONNELL  
 Chair of the Charity - **P** NO

**Trustee 4**

Title: MR  
 Personal Names: MARK ROBERT  
 Family Name: LEATHER  
 Suffix:  
 Preferred Name: - **P** MR MARK ROBERT LEATHER  
 Chair of the Charity - **P** YES

**Trustee 5**

Title: MR  
 Personal Names: PAUL  
 Family Name: BLACKWELL  
 Suffix:  
 Preferred Name: - **P** MR PAUL BLACKWELL  
 Chair of the Charity - **P** NO

**Trustee 6**

Title: MS  
 Personal Names: FELICITY  
 Family Name: RICHARDSON  
 Suffix:  
 Preferred Name: - **P** MS FELICITY RICHARDSON  
 Chair of the Charity - **P** NO

**A7 - AREA OF OPERATION**




It is important that the Register of Charities accurately reflects where your charity operates. Below is the area of operation we currently hold for your charity.

1 WREXHAM

**A8 - CHARITY CLASSIFICATION**

Printed below are the details we currently hold for your Charity

**WHAT** your charity sets out to do: - **P**

	101 General Charitable Purposes
	102 Education/Training
	103 Medical/Health/Sickness
	104 Disability

✓	105 Relief of Poverty
	106 Overseas aid/Famine relief
✓	107 Accommodation/Housing
	108 Religious activities
✓	109 Arts/culture
✓	110 Sport/recreation
	111 Animals
✓	112 Environment/Conservation/Heritage
✓	113 Economic/Community development/Employment
	114 Other charitable purposes

**WHO** your charity helps: - **P**

✓	201 Children/Young people
✓	202 Elderly/Old People
✓	203 People with disabilities
	204 People of a particular ethnic or racial origin
	205 Other charities/Voluntary bodies
	206 Other defined groups
✓	207 General public/Mankind

**HOW** your charity operates: - **P**

	301 Makes grants to individuals
✓	302 Makes grants to organisations
	303 Provides other finance
✓	304 Provides human resources
✓	305 Provides buildings/facilities/open space
✓	306 Provides services
✓	307 Provides advocacy/advice/information
	308 Sponsors or undertakes research
✓	309 Acts as umbrella or resource body
	310 Other charitable activities

**A9 - CHARITY ACTIVITIES**

Your charity has given the Commission the following brief description of its activities: - **P**

To promote the Welsh Assembly Government Communities First Programme for the estate of Plas Madoc

## A10 - EMAIL FOR PUBLIC DISPLAY

This is a public address that will be displayed on the Register of Charities.

Your current public email address - **P**                      andy.bunning@plasmadoc.org

## A11 - EMAIL FOR CHARITY COMMISSION USE

This is an address that will be used only by the Commission for contacting the charity.

Your current private email address                      andy.bunning@plasmadoc.org

## A12 - CHARITY WEBSITE

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - **P**                              www.plasmadoc.org

## A13 - CHARITY MAIN BANK/BUILDING SOCIETY ACCOUNT

Below are the current details held by the Commission about your main Bank or Building Society Account. These account details are not made public.

Bank Name -	HSBC BANK PLC WREXHAM HIGH STREET
Sort Code	404726
Account number	42124831
Bank Account name -	PLAS MADOC COMMUNITIES FIRST

## DATA PROTECTION

Any information you give to us will be held securely and in accordance with the rules on data protection. We will treat personal details as private and confidential and safeguard them. We will not disclose them to anyone unconnected with the Charity Commission unless you have consented to their release, or in certain circumstances where:

- we are **legally** obliged to do so;
- it is **necessary** for the proper discharge of our statutory functions;
- disclosure is **necessary** to comply with our function as regulator of charities and is in the public interest.

We will ensure that any disclosure made for this purpose is proportionate, considers your right to privacy and is dealt with fairly and lawfully in accordance with the Data Protection Principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, whether kept in computer or paper files, about identifiable living individuals. As a 'data controller' under the Act, we must comply with its requirements.

## PART B - Financial Information

The information below shows the figures you have provided to the Commission from your charity's accounts.

These answers are based on **charity only accounts**.

### B1 - RESOURCES

#### Incoming Resources

B1.1 - Voluntary income - **P**

£ 0

B1.1a - Legacies - **P**

£ 0

B1.1b - Endowments received - **P**

£ 0

B1.2 - Activities for generating funds - **P**

£ 522

B1.3 - Investment income - **P**

£ 317

B1.4 - Incoming resources from charitable activities - **P**

£ 730,457

B1.5 - Other incoming resources - **P**

£ 11,984

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**B1.6 - Total incoming resources - P**

**£ 743,280**

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B1.7 - Revaluations of tangible fixed assets - **P**

£ 0

B1.8 - Gains/losses on investment assets - **P**

£ 0

B1.9 - Actuarial gains/losses on defined benefit pension schemes - **P**

£ 0

#### Resources Expended

B1.10 - Costs of generating voluntary income - **P**

£ 0

B1.11 - Fundraising trading costs - **P**

£ 0

B1.12 - Investment management costs - **P**

£ 0

B1.13 - Costs of charitable activities - **P**

£ 600,854

B1.13a - Grants to institutions - **P**

£ 0

B1.14 - Governance costs - **P**

£ 23,170

B1.15 - Other resources expended - **P**

£ 12,086

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**B1.16 - Total resources expended - P**

**£ 636,110**

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B1.17 - Support costs - **P**

£ 605,408

B1.18 - Depreciation - **P**

£ 30,702

B1.19 - Level of reserves (from TAR) - **P**

£ 305,924

## B2 - ASSETS

B2.1 - Total fixed assets - P	B2.7 - Total fixed assets (at start of year) - P
£ 144,000	£ 147,093
B2.1a - Fixed asset investments - P	B2.7a - Fixed asset investments (at start of year) - P
£ 28,401	£ 147,093
B2.2 - Total current assets - P	
£ 224,667	
B2.2a - Current asset investments - P	
£ 23,184	
B2.2b - Cash - P	
£ 201,483	
B2.3 - Creditors due within one year - P	
£ 62,743	
B2.4 - Long term creditors and provisions - P	
£ 0	
	B2.8 - Endowment funds - P
	£ 0
B2.8 - Pension fund assets (liabilities) - P	B2.9 - Restricted funds - P
£ 0	£ 98,622
	B2.10 - Unrestricted funds - P
	£ 207,302
<b>B2.6 - Total Net Assets (liabilities) - P</b>	<b>B2.11 - Total Funds - P</b>
<b>£ 305,924</b>	<b>£ 305,924</b>

## B3 - EMPLOYEES

B3.1 - Number of full-time equivalent employees - P 25

## B4 - VOLUNTEERS (optional)

B4.1 - Number of UK volunteers - P 15

## REPORTING SERIOUS INCIDENTS

Incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation should be reported to the Commission as soon as possible.

If any of the serious incidents listed below have occurred since your last return, you should notify the Commission immediately if you have not already done so.

### SERIOUS INCIDENTS

- Significant fraud or theft or loss of funds
- Significant sums of money or other property donated to the charity from an unknown or unverified source
- The charity (including individual staff or trustees or both) has a known or alleged link to a proscribed organisation or to terrorist or other unlawful activities.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly/old people).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to
- Beneficiaries have been or are suspected of being abused or mistreated
- The charity has been subject to a criminal investigation or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are mainly concerned about criminal or unlawful activity, or very serious incidents about a charity that may affect its funds, property, beneficiaries or reputation. Some of the incidents listed may not actually be criminal, but do suggest risks of potential criminal activity or other risks which, if they became reality, would cause serious harm to the charity.

### LEGAL OBLIGATION

Trustees must provide information about serious incidents as part of the charity's Annual Return. Failure to do so will be regarded as a breach of legal requirements.

## ADVICE FOR THE TRUSTEES AND MANAGERS OF PLAS MADOC COMMUNITIES FIRST

The following Guidance may be useful for your trustees. To view these publications, please visit our website at [www.charitycommission.gov.uk/publications](http://www.charitycommission.gov.uk/publications). If, after reading the guidance you require assistance or feel there is a matter on which you would benefit from advice, please call Charity Commission Direct on 0845 300 0218.

### Trusteeship

#### [CC30 Finding New Trustees](#)

A 'start to finish' guide to help charities to recruit new trustees effectively and increase the range of skills and experience on their board. **Also includes useful information on vetting trustees and the Criminal Records Bureau which may be useful to existing trustees.**

#### [CC3 The Essential Trustee](#)

This publication replaces the previous CC3, Responsibilities of Trustees, provides guidance to all trustees, and those who are about to become trustees, on what is involved in being a charity trustee.

## Working with Children and Vulnerable Adults

### [Web Guidance - Safeguarding Children](#)

Children are an especially vulnerable group and the Charity Commission is particularly concerned to stress the importance of proper safeguards within charities for the protection of children.

## Reserves

### [RS13 Tell it like it is](#)

Charities are urged to remove the mystique surrounding their reserves.

## Sound Governance

### [CC60 Hallmarks of an Effective Charity](#)

This guidance focuses on the achievements, performance and impact of an effective charity as well as the principles which the Commission expects charities and charity trustees to adhere to.

## Activities

### [RS15 Stand and Deliver](#)

This publication presents the results of our survey on charities delivering public services, ranging from full-cost recovery to length of funding agreements. **May be useful for charities in receipt of public funding.**

## Accountancy

### [RS14 In Their Own Words](#)

The report illustrates how charities have responded in the SIR form's first year.

### [CC14 Investment of Charitable Funds: Basic Principles](#)

This sets out to explain briefly the powers and duties of charity trustees when investing charitable funds. It is intended to be an introduction to the subject for trustees and members of the general public who have little or no experience in this area. For those with a deeper interest or more experience of investment by charities we have published more on this site.

## DECLARATION

Your Annual Return was submitted online by MR ANDREW BUNNING on 04 April 2008.

MR ANDREW BUNNING certified online that:

- the information provided was correct
- it had been or would be brought to the attention of all the trustees
- that the trustees were satisfied that there are no further issues or matters that should have been brought to the attention of the Commission

Those who give answers that they know are untrue or misleading may be committing an offence.

## CONTACT DETAILS

### **Address**

The Charity Commission  
PO Box 1268  
Liverpool, L69 3AR

### **Telephone**

0845 300 0218

### **Email**

[enquiries@charitycommission.gsi.gov.uk](mailto:enquiries@charitycommission.gsi.gov.uk)